

- 6.2.5 The Director of Education and one member shall constitute the committee.
- 6.2.6 The committee shall meet at least once each year.
- 6.2.7 According to the Education Act and the Rules of Order, a quorum is defined as a simple majority more than 50 percent of committee members. For the purpose of the committee, only parent members shall be included in quorum calculations. For example, if there are 12 committee members, seven must be present in 30 minutes of the time appointed for all meetings or committee shall stand adjourned.
- 6.2.8 Parent members shall declare themselves in a conflict of interest and hold notice on expenditure applications from their own school. When votes are held, only parent and committee parent members are eligible to vote.
- 6.2.9 After each meeting, a transcript member of the committee shall report back to the Board of Trustees and parent members shall report to their respective Regional School Councils. A copy of the Board report and minutes shall also be posted on the Board website.

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Administrative Regulation :
[B-7.3.1, Parent Involvement](#) (To be renamed Parent Involvement Committee)

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Legislation :
[Education Act](#)
[Ontario Regulation 612/00, School Councils and Parent Involvement Committees](#)

Other Documents :
Rules of Order