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Policy

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

Special Event

A special event is a non-recurring event at a school for the purposes of school fundraising or enhancement of student education.

**4. APPLICATION**

This policy applies to all employees of the board who request, approve, distribute, or use petty cash.

**5. RESPONSIBILITY**

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