



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Section: Business and Administrative Services

- **Property and Facilities Services**

Policy: SURPLUS BOARD REAL ESTATE

– DISPOSAL/RENTAL

Policy Code: BA-6.5

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The Board shall determine whether or not surplus real estate is to be retained for future use, leased or sold, in keeping with applicable Board policies and administrative regulations and provincial legislation and regulations.

If the real estate is not disposed of, the Real Estate Disposal Committee will oversee the disposition of the real estate. The Real Estate Disposal Committee will consist of the following or their designate:

Director of Education
Superintendent of Business and Corporate Services
Manager of Planning Services
Executive Officer, Facilities Services
Manager of Procurement and Central Services
Trustee

On the recommendation of the Real Estate Disposal Committee, the Board shall be asked to approve the:

1. Proposed method of disposal;
2. Listing price for sale based on appraisals received; and
3. Agreement of Purchase and Sale.

In disposing of surplus real estate, the Board will ensure that, in the best interests of the public, an open market opportunity is used to obtain the price most advantageous to the Board.

Administrative Regulation No. BA-6.5.2, Surplus Board Real Estate – Rental, applies where the Board chooses to retain surplus real estate for future use and leases.

Established: February 17, 2000 Revised/Reviewed: November 25, 2004
October 29, 2009
February 27, 2014
February 25, 2020