

Holding School

A holding school is a facility that holding areas are assigned to attend temporarily. Holding school(s) are not intended to be a long-term accommodation solution. Some holding schools may serve multiple holding areas over time based on their ability to accommodate student enrolment. Some holding areas may be geographically redefined over time and assigned to more than one holding school.

Home School

Home school refers to the school the Board assigns a student to attend for regular programming (i.e., English stream) based on the location at which the student resides. Students are expected to attend their home school, unless they are registered in a specialized program (e.g., French Immersion, Integrated Arts, International Baccalaureate) located outside the attendance area of their home school.

Overflow School

Overflow school refers to the school that an overflow student has been directed to for a specified period.

Pupil Accommodation Review

A Pupil Accommodation Review is a community consultation process required by the Ministry of Education where a school closure and/or consolidation is being considered to address changing demographics, enrolment, programming, and facility condition challenges facing a school or schools in a particular area under review.

School Attendance Area (also referred to as School Boundary or School Catchment)

School attendance area refers to the geographical area where the boundaries of which are designated by a Board of Trustees motion to provide for the educational needs of the students in the area. If a specialized program(s) is also located in the school, then students who register in that program(s) may live outside of the school's attendance area.

3. APPLICATION

This administrative regulation applies to the Board of Trustees, senior administrative staff, Planning Services Department staff, and school communities to provide guidance in the establishment and adjustment of school attendance areas.

4. RESPONSIBILITY

The Board of Trustees is responsible for establishing school attendance areas and to approve adjustments to school attendance areas, 3.6/P MCID 18.7 (TJu)6 (s)TJ-30.833 4d Eudo t tmt0.0

school. Student transfer requests are to be made in accordance with Administrative Regulation BA-7.1.2, Student Transfers.

- 5.2.3 To make use of available space, and to accommodate programs and enrolment shifts, students may be moved to an alternate school(s) for one or more years.

5.3 School Attendance Area Reviews

A school attendance area review will be conducted to establish the attendance area of a new school. Further, it is recognized that school attendance areas may require adjustment from time-to-time. A school attendance area review, which may also include a review of program offerings and grade cohorts, will be completed in accordance with Section 5.3 of this administrative regulation.

5.3.1 System-wide Accommodation Study

- 5.3.1.1 Planning Services staff will conduct an annual system-wide accommodation study, including a review of the existing school attendance areas. The following factors will be considered:

- the projected enrolment growth/decline,
- the location of specialized programs,
- the need to accommodate students who live in a holding area(s),
- the need to accommodate overflow students,
- site capacity considering space for adequate parking, portable classroom location, etc.,
- existing attendance areas,
- the location and proximity of adjacent schools and students,
- natural (e.g., waterway) and constructed (e.g., road, railway tracks) boundaries,
- minimizing the need for transportation services, and maximizing school walk zones.

- 5.3.1.2 Following the system-wide accommodation study, and prior to October 31 of that year, the Superintendent, Business and Corporate Services, and the family of schools superintendent will identify schools that may be proposed for attendance area adjustments, program changes and/or grade cohort changes to the senior administrative team and the Board of Trustees. Planning Services will prepare an initial report which will rationalize the need for a school attendance area, program offering and/or cohort review. The report will provide all relevant background information, potential timelines, and other information for

consideration. The report will be used as the basis for community engagement.

5.3.1.3 Notwithstanding Sections 5.3.1.1 and 5.3.1.2, Planning Services staff will continue to monitor attendance areas on an ongoing basis and may propose additional attendance area reviews throughout the school year. A timetable for such review will be established on a case-by-case basis.

5.3.2 Steering Committee

5.3.2.1 A Steering Committee will be established, and is to be

- 5.3.3.3 Public meeting(s) will be held in one of the affected schools (where space allows) or the local secondary school.

- 5.3.3.4 A minimum of 14 calendar days notice of the date and location of all public meetings will be given to the community. Notice will be provided by utilizing the Board's website and social media outlets. Further notice will be given in a manner deemed appropriate by the

