ADMINISTRATIVE REGULATIONS

Section **Human Resources**

> Regulation Code: HR-6.1.7 · Leaves of Absence Policy Code Reference: HR6.1

Regulation: LEAVE OF ABSENCE – EMPLOYEE

SELF-FUNDED LEAVE PLAN Page 1

This administrative regulation is written in accordance with the guiding principles in Board Policy No. HR6.1, Leave of Absence.

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Section Human Resources

• Leaves of Absence Regulation Code: HR6.1.7

Regulation: LEAVE OF ABSENCE – EMPLOYEE Policy Code Reference: HR6.1

SELF-FUNDED LEAVE PLAN – continued Page 2

3. Leave of Absence – Selfunded Leave Plan – Approval

Section Human Resources

• Leaves of Absence Regulation Code: HR6.1.7

Regulation: LEAVE OF ABSENCE – EMPLOYEE Policy

Policy Code Reference: HR6.1

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SELF-FUNDED LEAVE PLAN - continued

7. Leave of Absence – Seffunded Leave Plan –

Section Human Resources

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SELF-FUNDED LEAVE PLAN - continued

Policy Code Reference: HR6.1 Page 4

12. Leave of Absence – Self-unded Leave Plan – Death of the Participant

In the case of the death of a participant prior to commencement of the leave of absence, the sum accumulated in the trust including accrued interest thereon, will be paid to the estate of the participant within sixty days following the date of death. In the case of the death of a participant during the leave of absence, the sum remaining in the trust, including accrued interest, will be paid to the estate of the participant withindaixs following the date of death.

13. Leave of Absence – Seffunded Leave Plan – Contract

Each participant will execute a contract with the Board wherein are set out the terms and conditions of participation in the plan.

Established: April 9, 2001 Revised/Reviewed January 26, 2010 February 5, 2013 September 11, 2017

April 25, 2019